

## NORTEC Registration Process (Second Step after E-Learning Account Setup)

1. Deposit Tuition Fees at ZANACO Bank

(Nortec Bill Muster Account Number **1560 4133 00151 Ndola West Branch**)

State your Student Number and Class

2. Email Deposit Slips to [receipts@nortec.edu.zm](mailto:receipts@nortec.edu.zm) using your Nortec Student E-mail Account
3. Check for Invitation Emails to Join Classes in your Student Email Account or directly through Google Classroom App

If you are using Laptop / Desktop you can Log on directly to in Classes by going to webpage <https://classroom.google.com>

Username is your Student E-mail Account and Default Password is **nortec2020**

4. Click on Join to access a particular class.

**NOTE:** There will be several Invitations according to the number of Subjects you have in a Course.